

Tuesday, January 14, 2020

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Rosa Mendez *remote from Austin, TX
Council Member	Tiffany Aller
Council Member	Sharon Schmitz
Council Member	John Davies *remote from Chicago, IL
Council Member	Christina Cowden
City Secretary	Brandy Barrett
City Administrator	Sterling Naron
Police Chief	Kevin Reaves
City Attorney	Ashley Dierker
Public Works	Joseph Alvarez
Building Official	Nader Jeri
HCGC Head Pro	Mike Krsnak

ABSENT:

REGULAR SESSION:

CALL TO ORDER: 7:00pm by Mayor Jones and welcomed back the Ms. Dierker, congratulating her on the birth of their child. Councilwoman Mendez and Councilman Davies confirmed they were each able to view and hear the proceedings.

INVOCATION was given by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – December 10, 2019

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Dec 2019	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$392,551	\$95,753	\$34	\$44,913	\$158,006	\$184	\$114,726	\$22,942
Disbursements	\$217,980	\$191,887	\$113,521	\$36,453	\$750	\$23,677	\$101,925	\$11,420
Cash on Hand	\$170,673	\$427,654	\$7,075	\$84,722	\$150,505	\$140,054	\$136,485	\$40,308
TexPool	\$433,093	\$84,309	\$24,825	\$246	\$252,550	\$133,741	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** Sharon Schmitz. **SECOND:** Christina Cowden.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. STAFF UPDATES:

A. Police Department

- Chief Reaves reported that last month there were 312 traffic stops, resulting in 178 citations and 288 warnings. There were 1767 calls for service, including 204 - 911 calls. In addition, there were a total of 35 arrests, which resulted in 35 charges.
- Mayor Jones confirmed that parking violations were now being enforced via citations not warnings and Councilwoman Aller thanked the Chief for his letter with the photos showing each specific type of parking violation.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 95 Inspections were performed and 40 Code violations were resolved last month.
- Commercial projects include: Jefferson Dental Office is under construction, as well as finish out on a 1st floor office space in the Reeder building, and a site plan is being reviewed by staff for Childcare Network.
- There are 18 ongoing residential projects.

C. Joseph Alvarez, Public Works

- Joseph Alvarez, Public Works Director, reported 179 work and service orders were completed in the month.
- Staff focused on pothole repair and manhole inspection when weather permitted.

D. Mike Krsnak, Head Pro

- Mike Krsnak, Hawks Creek Head Pro, provided the golf course report, noting that online reviews continue to be favorable.
- Mr. Krsnak explained the Ben Hogan host demo partnership, adding that we are one of two courses in the Fort Worth area to have such partnership.

E. Administration

- Mr. Naron provided a recap of the finance variance report.
- Mr. Naron provided a brief update on the Trail project noting that the project is progressing behind the Fairways subdivision and those homeowners are in discussions with staff regarding cameras and fencing. The Leonard Trail crossing has been submitted for TxDOT review.

4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- His and Councilwoman Aller's attendance at the annual staff holiday party.
- His displeasure with the ongoing construction problems that the existing residents are encountering, displaying a picture of an alleyway that was not cleaned after utility contractors were

laying lines and recapped his discussions with staff regarding his expectations. It was noted that the council would be reviewing an ordinance this evening to address this issue.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

- A. Ordinance Committee – Rosa Mendez reported that the committee met on January 9th and have recommended an Ordinance for approval this evening and request a town hall meeting be held regarding the survey results.
- B. Public Safety Committee – Tiffany Aller reported that the committee met on January 9th and request a town hall meeting be held regarding the survey results.
- C. Long Range Planning Advisory Board – Mayor Jones reported that the committee met on January 7th and will be considering capital improvement projects for the upcoming fiscal year, adding they will be meeting in March to begin the process of project prioritization.
- D. Finance Committee – no committee meeting was held in the prior 30 days; therefore, no report was provided, however she invited everyone to attend the upcoming finance meetings and provide input on how their tax dollars are spent.
- E. Golf and Parks Advisory Board – Christina Cowden reported that the committee met on January 7th and based on the citywide survey results they too would like a town hall meeting.

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- City offices will be closed in observance of Martin Luther King Day on January 20th.
- First day to file an application to be on the General or Special Election ballot is January 15th, the last day to file to have name on ballot is February 14th by 5:00pm.

B. Meetings

- Town Hall meeting, February 4th at 6:30pm
- Regular Council meeting, February 11th at 7:00pm
- Golf Course Advisory Board meeting, March 3rd at 5:30pm
- Long Range Planning Advisory Board meeting, March 3rd at 6:30pm
- Ordinance Committee meeting, March 5th at 5:30pm
- Public Safety Committee, March 5th at 6:30pm

C. CITIZEN COMMENTS:

- Geordan Strain (5601 Twin Lane) – provided information Trinity Habitat for Humanity, Inc, expressing his desire for the city be “greener” and encourage salvaging activities, thereby avoiding landfill.
- There were no other citizen comments.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items at 7:42pm:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of the White Settlement 380 Agreement Lawsuit.
- B. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of a possible ground lease agreement.

Re-convene in Regular Session at 7:56pm, no action was taken in Executive Session.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action to appoint John Robinson to the Long-Range Planning Committee.

MOTION to appoint John Robinson to the Long-Range Planning Committee, for a term ending May 31, 2020.

- **MADE BY:** Tiffany Aller. **SECOND:** Christina Cowden.

Motion passed by a vote of 5 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action on Resolution 2020-01, Calling for a General Election to elect Council Place 2, Council Place 3 and Council Place 4 for a term of two years beginning May 2020 and expiring May 2022. *(Seats currently held by Tiffany Aller-Place 2, John Davies-Place 3 & Sharon Schmitz-Place 5.)*

MOTION to approve Resolution 2020-01, calling for a general election to elect Council Place 2, Council Place 3 and Council Place 4 for a term of two years beginning May 2020 and expiring May 2022.

- **MADE BY:** Tiffany Aller. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 5 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on Resolution 2020-02, Calling for a Special Election to elect Council Place 5 to complete the unexpired term beginning May 2020 and expiring May 2021. *(Christina Cowden currently holds this seat; however, she is no longer a resident of Westworth Village. State law allows her to remain in office until a replacement is named by the council or until the next election.)*

MOTION to approve Resolution 2020-02, calling for a special election to elect Council Place 5 to complete the unexpired term beginning May 2020 and expiring May 2021.

- **MADE BY:** Christina Cowden. **SECOND:** Tiffany Aller.

Motion passed by a vote of 5 Ayes and 0 Nays.

D. Mayor Jones

Discuss and take action on a modification on Resolution 2020-03, adopting the Tarrant County Hazard Mitigation Action Plan. *(The city participates in the Tarrant County multi-jurisdiction hazard mitigation planning process. FEMA has concluded its review and has approved the submitted plan. Each participating jurisdiction must adopt the plan in order to remain compliant. The plan document is over 2500 pages long and can be viewed by contacting the City Secretary.)*

MOTION to approve Resolution 2020-03, adopting the Tarrant County Hazard Mitigation Action Plan.

- **MADE BY:** Sharon Schmitz. **SECOND:** Tiffany Aller.

Motion passed by a vote of 5 Ayes and 0 Nays.

E. Mayor Jones

Discuss and take action on Ordinance 456 amending chapter 3, article 3.01 of the Westworth Village Code of Ordinances, adding the ability to issue a stop work order on a permit. *(On January 9, 2020 the Ordinance Committee recommended council approve this amendment.)*

MOTION to approve Ordinance 456 amending chapter 3, article 3.01 of the Westworth Village Code of Ordinances, adding the ability to issue a stop work order on a permit.

MADE BY: Tiffany Aller. **SECOND:** Christina Cowden.

DISCUSSION:

- Staff was directed to ensure that city employees are properly trained on the process and use of a stop work order.

Motion passed by a vote of 5 Ayes and 0 Nays.

F. Mayor Jones

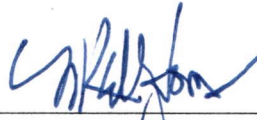
Discuss and take action on the citywide survey results.

- Mayor Jones announced that the Town Hall meeting would be held on February 4th, as requested by each of the committees. The format would be broken into three main categories, Public Safety, Ordinance and Zoning and Golf, Parks and Recreation. They discussed how the majority of the respondents were pleased with their neighborhoods as well as the overall direction of the city and thanked Ms. Barrett and Ms. Greubel for their work on the survey.

No action was taken.

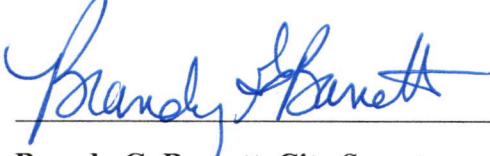
The meeting was adjourned at 8:19pm by Mayor Jones.

MINUTES APPROVED BY:



L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, City Secretary

